

**MINUTES OF THE PUBLIC MEETING**  
**Board of Education**  
**Midland Park, New Jersey**  
October 7, 2008

The Pledge of Allegiance was recited.

The meeting was called to order by Richard Venditti, President, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2008 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements."

ROLL CALL

Present:	James Canellas	Sandra Criscenzo
	Michael Hahn	Raymond Moraski
	Wayne Roberts	William Sullivan
	Robert Schiffer	
	Richard Venditti	
Excused:	Paula Lein	

OTHERS PRESENT

Staff: William Heebink, Superintendent of Schools  
Joseph Amatuzzi, Interim Business Administrator

BOARD SECRETARY'S REPORT

Approval of Minutes

Motion – Mr. Venditti, seconded – Mr. Schiffer . . .

Approve the minutes of the following regularly scheduled public meeting held on September 16, 2008.

Roll Call: All Yes

PRESIDENT'S REPORT

Mr. Venditti announced that Ms. Nancy Stern has replaced Ms. Kathy Sousa as the BCSBA field representative. Ms. Stern will be at the October 21, 2007 Board meeting to assist the Board on their self-evaluation.

Mr. Venditti reported that the tennis court renovation by the town is progressing.

Motion – Mr. Venditti, seconded Mr. Schiffer . . .

Approve the appointment of Kevin Yali as the first student representative to the Board of Education.

Roll Call: All Yes

**Mission Statement**

**The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.**

**SUPERINTENDENT’S REPORT**

Dr. Heebink announced that the girls’ soccer team qualified for the County tournament.

Dr. Heebink reported on student commendations.

**A G E N D A**

Board resolutions related to hiring for the 2008-2009 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

A. Personnel – (W. Heebink)

APPENDIX

Motion – Mr. Moraski, seconded – Mr. Schiffer . . .

1. Approve the appointment of Stacy Garvey as a consultant to perform the duties of Interim School Business Administrator, effective October 15, 2008 through November 19, 2008, at the rate of \$615.00 per diem and to authorize the Superintendent of Schools and Board President to prepare and execute the appropriate agreement which is attached as an appendix: A

Roll Call: All Yes

Motion – Mr. Canellas, seconded – Ms. Criscenzo . . .

2. Approve the appointment of Suzanne Esposito as a tutor for an elementary school special education student, as required by the student’s IEP. She will be paid at the hourly rate of \$33.18, as per Schedule B of the MPEA contract, effective for the 2008-2009 school year.

Roll Call: All Yes

3. Approve the following changes to the list of advisors to activities and clubs at the high school for the 2008-2009 school year:

		<u>Stipend</u>
Delete: Lori Menken	Physics Team Advisor	
Add: Gregory Cohen	National History Day Advisor	\$369
Nancy DeRitter	Physics Team Advisor	\$998

Donald Elliott	Earth Action Advisor	\$817
Katherine Gordon	Math Counts Advisor	\$369
Ethan Grubman	AIDS Awareness Advisor	\$817
Craig Rush	SADD Advisor	\$817
Donna Halliwell	Musical Assistant Director-Choral	\$505

Motion – Mr. Schiffer, seconded – Mr. Moraski . . .

To table this motion to later in the meeting

Roll Call: All Yes

Motion - Mr. Canellas, seconded – Ms. Criscenzo . . . To approve the following block motion:

4. Approve the following appointments as co-advisors to the Rotary Interact Club, for the 2008-2009 school year, implementing the grant moneys which will be donated by the Rotary Club:

	<u>Stipend</u>
Matthew Arroyo	\$500
Edward McDonough	\$500

5. Approve the list of coaches for the winter 2008-2009 season at the high school, which is attached as an appendix (support material attached): B

Roll Call: All Yes

Motion – Mr. Canellas, seconded – Mr. Roberts . . .

6. Approve the following district job descriptions, which are attached as appendices:

Assistant Principal	<u>C</u>
Athletic Coach	<u>D</u>
Custodian	<u>E</u>
Elementary Principal	<u>F</u>
Executive Secretary	<u>G</u>
High School Principal	<u>H</u>
Library Clerk	<u>I</u>

Roll Call: All Yes

Motion – Mr. Canellas, seconded – Mr. Moraski . . .

7. Approve the appointment of Vincenza Salese-Meyer as an Italian instructor for the Midland Park Continuing Education Fall 2008 semester (support material attached).

Roll Call: All Yes

Motion – Mr. Canellas, seconded – Mr. Roberts . . .

8. Approve the following students as Scorekeepers for the Men’s Basketball League, sponsored by the Midland Park Continuing Education Program (support material attached):

Nicholas Acito  
Kenneth Krus

Roll Call: All Yes

Motion – Mr. Canellas, seconded – Mr. Moraski . . .

To approve the following block motion:

9. Approve the appointment of Kathryn Kakolyris as a .5 A.M. Instructional Aide in the Godwin School. She will be paid a salary of \$12,225.50 (Category V Step 1 of the MPESA salary guide) prorated, effective October 20, 2008 through June 30, 2009 (support material attached).
10. Approve the appointment of Sarah Sless as a .5 A.M. Instructional Aide in the Godwin School. She will be paid a salary of \$12,115.50 (Category V Step 1 of the MPESA salary guide) prorated, effective October 20, 2008 through June 30, 2009 (support material attached).

Roll Call: All Yes

Motion – Mr. Roberts, seconded – Mr. Schiffer . . .

11. Approve the following additions to the list of substitute teachers for the 2008-2009 school year (support material attached):

- (s) Alison Bryan
- (s) Tracy Dziubinsky
- (s) Alex Faber
  - \* Amy Fells
- (s) Shannon Howard (.5 Instructional Aide on staff)
  - \* Tara Johnson
  - \* Suzanne Kelly (P/T teacher on staff)
  - \* Julian Levine (previously on list)
  - \* Barbara Makela (P/T teacher on staff)
- (s) Margaret Mullen
  - \* Patrice O’Keefe
- (s) Stephanie Peters
- (s) Meaghan Rigler (previously approved in April)
- (s) Katherine Shannon

(s) = County Substitute Certificate                      \* = NJ certification

Roll Call: All Yes

B.     Finance Committee – (R. Schiffer, Chairperson)

Motion – Mr. Schiffer, seconded – Mr. Roberts . . .

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of August 31, 2008, after review of the Secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Roberts . . .

2. Approve the following block motion:

a. September 2008 direct pays in the amount of \$190,459.73.

b. September 2008 cafeteria direct pays in the amount of \$13,521.17.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Roberts . . .

3. Approve the October 2008 claims in the amount of \$395,641.38.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Roberts . . .

4. Approve the September 2008 payroll in the amount of \$1,036,330.81.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Roberts . . .

5. Approve the financial reports of the Board Secretary and the Treasurer of School Moneys for the period August 1, 2008 through August 31, 2008, which are attached as an appendix. J

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Roberts . . .

6. Approve the Comprehensive Maintenance Plan, including the M-1 form, which is attached as an appendix. L

Roll Call: All Yes

C. Curriculum Committee – (R. Moraski, Chairperson)

Motion – Mr. Moraski, seconded – Mr. Canellas . . .

1. Authorize the Superintendent of Schools and the Interim Business Administrator to enter into an agreement with Eastern Christian Elementary School, for the purpose of making provisions for the expenditures under the Nonpublic School Technology Initiative Entitlement and to further authorize the aforementioned nonpublic school to self-administer the funds for their own technology needs with the assistance of the Interim Business Administrator, which is attached as an appendix. K

Roll Call: All Yes

Motion - Mr. Moraski, seconded – Mr. Canellas . . .

2. Approve the submission of the application for Individuals with Disabilities Education Improvement Act of 2004 Part B (IDEA) FY2009, as follows (support material attached):

Basic: \$258,214  
 Preschool: \$ 20,568

Roll Call: All Yes

Motion – Mr. Moraski, seconded – Mr. Canellas . . .

3. Approve the implementation of the following new clubs, (support material attached):

- a. Percussion Ensemble, grades 9-12
- b. Math Counts Club, grades 7-8
- c. National History Day Club, grades 7-12

Roll Call: All Yes

Motion – Mr. Moraski, seconded – Ms. Criscenzo . . .

4. Approve the proposal of an overnight trip to France from March 31 – April 7, 2009, grades 8-12 (support material attached).

Roll Call: All Yes

Motion – Mr. Moraski, seconded – Ms. Criscenzo . . .

5. Approve the list of staff members requesting workshop attendance, as follows (support material attached):

Name	Workshop	Date	Location
Patricia Terraciano Elizabeth Veneziano	Redesigning New Jersey's Secondary Schools	October 1, 2008	Wayne, NJ
Elizabeth Veneziano	Clinical Supervision	October 7 & 14, 2008	Hasbrouck Heights,
Casey Vier	Introduction to Applied Behavior Analysis	October 10, 2008	Maywood, NJ
Eileen Horn Michael Winters	Differentiated Intervention	October 14, 2008	Fairfield, NJ
Teresa Isik	Directors of Guidance Meeting	October 16, 2008	Hackensack, NJ
Michael Kilgallen	NJSCSA Coaches Clinic	October 17 & 18, 2008	New Brunswick, NJ
Gail Traitz	AP Calculus AB for teachers	October 18, 2008	Piscataway, NJ
Marilyn DeLuccia	NJ School Counselor Association Professional Development Conference	October 20, 2008	Long Branch, NJ
Stacy Garvey	QSAC Overview	October 20, 2008	Mt. Olive, NJ
Carole Steel	Integrating Visual Arts into the Math Curriculum	October 23, 2008	Piscataway, NJ
Matthew Arroyo Edward McDonough	Rotary District 7490 Interact Club Conference	October 27, 2008	Wyckoff, NJ
Raina Dawson	AP – Biology for Teachers	November 4, 2008	New York, NY
Karen Biondo	College Board AP	November 4, 2008	New York, NY
Michael Healy	Introduction to Teasing &	November 12, 2008	New Brunswick, NJ

Patricia Terraciano Elizabeth Veneziano	Bullying		
Lee Tracy	Games, Games, Games	November 13, 2008	Somerset, NJ
Maureen Kelley Kathryn Piscitello	NJASL – One Common Goal – Student Learning	November 13, 2008	East Brunswick, NJ
Connie Cervati	Family Life	November 13, 2008	Somerset, NJ

Roll Call: All Yes

D. Policy Committee – (P. Lein, Chairperson)

Motion – Mr. Roberts, seconded – Mr. Canellas . . .

1. Approve the first reading of the following new/revised bylaws, policies and regulations, which are attached as appendices:

Eligibility of Resident/Non Resident Pupils	Policy Section 5111	<u>M</u>
Harassment, Intimidation and Bullying	Policy Section 5512.01	<u>N</u>
Special Education Medicaid Initiative (SEMI) Program	Policy & Regulations Section 6111	<u>O</u>
Public Relations Program	Policy Section 9120 (new)	<u>P</u>
Student Teachers/Interns	Policy Section 9541 (revised)	<u>Q</u>

Roll Call: All Yes

Motion – Mr. Roberts, seconded – Mr. Canellas . . .

2. Approve the second reading of the following new/revised bylaws, policies and regulations:

*Nepotism	Bylaws Section 0142.1 (new)
**Board Member Election and Appointment	Bylaws Section 0143 (revised)
***Board Officers	Bylaws Section 0152 (revised)
Legal Services	Bylaws Section 0174 (new)
*Administrative Employment Contracts	Policy Section 1620

	(new)
*Independent Study Programs	Policy Section 2320
	(revised)
*Employment of Teaching Staff Members	Policy Section 3125 (revised)
*Evaluation of Non-tenured Teaching Staff Members	Policy & Regulations Section 3221 (revised)
*Employment of Support Staff Members	Policy Section 4125 (revised)
*Emergency Contracts	Policy & Regulations Section 6424 (new)

\*All Policies Except Board Member Election (D2B) and Appointment  
Board Officers (D2C) Comprise D2A  
Roll Call: All Yes

\*\*D2B  
Motion – Mr. Roberts, seconded – Mr. Canellas . . .

Roll Call: 6 Yes (Canellas, Criscenzo, Hahn, Moraski, Roberts, Venditti)  
2 No (Sullivan, Schiffer)

\*\*\*D2C  
Motion – Mr. Roberts, seconded – Mr. Canellas . . .

Roll Call: 4 Yes (Canellas, Criscenzo, Moraski, Roberts)  
4 No (Hahn, Sullivan, Schiffer, Venditti)

Motion – Mr. Schiffer, seconded – Mrs. Criscenzo . . .  
To remove item A3 from the table  
Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mrs. Criscenzo  
To approve item A3 on this agenda.  
Roll Call: All Yes

E. Legislative Committee - (J. Canellas, Chairperson)

Mr. Canellas reported on:



S 1962 & A 2818 – Public Employee Pension and Benefits Form Act of 2008 was signed into law by Governor Corzine on September 29.

A930/S655 – was approved by the Assembly and currently resides in Committee in the Senate.

A1943/S2211 – was approved by the Assembly and currently resides in Committee in the Senate.

F. Buildings & Grounds Committee – (W. Sullivan, Chairperson)

Mr. Sullivan reported on the following:

- a. Building walk- throughs were conducted by Mr. Salvi.
- b. Fertilization –the newly irrigated back field will be fertilized in the late Fall with proper notification per the district’s integrated pest management program.
- c. The Committee will meet when Ms. Garvey arrives to assume her duties.

G Negotiations –Teachers/Secretaries - (W. Roberts, Chairperson)

Mr. Moraski attended the workshop Preparation For Bargaining which was sponsored by the New Jersey School Boards Association.

H Public Relations Committee – (J. Canellas, Chairperson)

The committee met on September 23 to discuss the second issue of Chalk Board. The minutes from that meeting were included in the Board packet.

In addition, we are on course to meet our delivery date of Chalk Board, December 6<sup>th</sup>, 2008.

I. Personnel Committee – (S. Criscenzo, Chairperson)

No Report.

J. Service Review Committee – (W. Roberts, Chairperson)

A RFP is being developed and will be turned over to committee for review.

K. Town Council Special Projects Committee – (R. Moraski, Chairperson)

No Report.

L. Special Recreation Committee – (W. Sullivan, Chairperson)

The following items were discussed at the October 6<sup>th</sup> meeting:

- a. Field usage
- b. Facilities
- c. Future projects

M. Liaison Committee:

High School PTA – (S. Criscenzo)

Market Day Orders are due October 18, 2008.  
There is a food collection underway for October.

Elementary School PTA – (P. Lein)

There is a pumpkin sale on October 15, 2008.

Booster Club – (W. Roberts)

Spirit week begins 10/10/08 and ends with Homecoming Dance.

Performing Arts Parents – (J. Canellas)

*Music In The Park* is scheduled for 10/12/08.  
The bands that are tentatively scheduled to appear include: Ramapo, Indian Hills, Hackensack, Westwood, Lakeland, Paramus and Fort Lee.  
The Midland Park High School will perform an exhibition entitled “Latin Express.”

Special Education – (M. Hahn)

The parents meeting October 6 at the high school was well attended; Credit given to an E-Blast which was quite effective in getting the word out.

Education Foundation – (R. Moraski)

There will be a meeting next week to review application.  
Fund raiser 3/28/08 in Ridgewood.

Board of Recreation – (W. Sullivan)

No Report.

Continuing Education Program – (R. Schiffer)

No Report.

N. Old Business

None

New Business

Motion – Mr. Roberts, seconded – Ms. Criscenzo . . .

To go into closed session before the meeting of October 21, 2008, for the purpose of discussing personnel items.

Roll Call: All Yes

Open to the Public

Mr. Venditti invited the public to address the Board.  
No one chose to speak.

Motion – Mr. Schiffer, second – Ms. Criscenzo . . .

To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 9:45 p.m.

Respectfully submitted,

Dr. Joseph Amatuzzi,  
Interim School Business Administrator/  
Board Secretary